Project No: 101129398- ERASMUS-EDU-2024-CBHE-STRAND-1

INVITATION
for QA-SURE training - Administrative staff

QA-SURE is an Erasmus+ Capacity building in Higher Education project that focus on adapting modern and European quality assurance practices, instruments, methodologies, and thus aid the alignment of quality assurance international standards.
The main aim of the QA-SURE project is to enhance the teaching, assessment mechanisms for HEI staff and students, quality assurance, management; increase the capacities of HEIs, bodies in charge of HE and competent authorities of HE institutions to modernize their HE systems, particularly in terms of quality. More https://qa-sure.com/.

The project includes also sharing of knowledge, training and workshops, roundtables with different stakeholders (administrative staff, academic staff, students, university external stakeholders - alumni, employers, society). The training materials were developed, available as open access course at https://elearningproject.eu/. Trainings are organised in Kosovo (Mitrovica) and Albania (Tirana) in August and October 2024.

Below is the program of training for administrative staff and the invitation to register. For more information, you can contact general e-mail info@qa-sure.com, or the coordinator from your university: Flora Krasniqi flora_krasniqi@universitetipolis.edu.al, Dael Dervishi dael.dervishi@luarasi-univ.edu.al, Marsida Ibro marsida.ibro@wbu.edu.al, Merita Shala merita.shala@umib.net, Flamur Abazaj f.abazaj@ibcmitrovica.eu.

Please register by 20 August on **QA sure training – WP 4 - training in August 2024**. All participants will receive the **certificate of attendance**.

Day 1 - KO, Mitrovica (IBC-M), 26 August 2024

	Topic / activity	Time /hours	Lesson	Resp. partner + lecturer
9.30 11.00	Quality Assurance in Higher Education and ESG (basic) **Discussion**: where is our HEI	2		ISSBS
11.30 13.00	QA office - The Role of Admin. Staff in QA **Discussion:** competences – knowledge and skills needed	2		ISSBS
14.00 15.30	Internal Processes to Support Quality **Discussion:** TBC	2		SEEU
16.00 17.30	**Roundtable for external staheholders:** University public QA reports and the role of external stakeholder	2		Moderated by KO HEI partners

Day 2 - KO, Mitrovica (UIBM), 27 August 2024

	Topic / activity	Time /hours	Lesson	Resp. partner + lecturer
9.30 11.00	Using Information Systems for Quality Monitoring and Reporting **Discussion:** TBC	2		SEEU
11.30 13.00	**Training for students - Open discussion:** The role of the Students in QA, Mechanisms for Providing Feedback, Using Student Surveys and Evaluations for improving teaching	2		Moderated by KO HEI partners
14.00 15.30	**Roundtable for all university internal stakeholders:** University QA activities and the role of the students	2		Moderated by KO HEI partners

Best regards, ISSBS Slovenia Partner, the coordinator for trainings.